

**THE UNIVERSITY OF NORTH CAROLINA
GREENSBORO
DEPARTMENT OF NUTRITION**



UNC GREENSBORO

Department *of* Nutrition

**Didactic Program in Dietetics
Policies and Procedures Handbook
Effective August 2026**

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Introduction

The Didactic Program in Dietetics at UNCG provides students with the coursework necessary to apply for a supervised practice program in dietetics. Students successfully completing didactic program requirements at UNCG are issued a DPD verification statement as proof of program completion.

DPD Mission

The mission of the Didactic Program in Dietetics is to prepare students for careers in nutrition and dietetics by applying principles of nutrition, food science, biochemistry, anatomy, physiology, management, behavioral and social sciences to the promotion of optimal health in individuals including treatment and management of chronic illnesses.

DPD Goals with Corresponding Objectives*:

DPD Program Goal 1: Program graduates will be successfully prepared for acceptance into a supervised practice programs, successful completion of the registration exam, or nutrition related employment.

Program Objectives for Goal 1:

- A. "At least 80% of program students will complete degree requirements within three years (150% of planned program length)".
- B. "At least 50% of program graduates apply for admission to a supervised practice programs prior to or within 12 months of graduation".
- C. "Of program graduates who apply to a supervised practice program, at least 80% are admitted within 12 months of graduation".
- D. "The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%".
- E. At least 25% of program graduates who are not enrolled in a supervised practice and/or graduate program will obtain nutrition related employment within 12 months of graduation.

DPD Program Goal 2: Graduates will integrate foundation knowledge and critical thinking skills necessary for competent supervised practice, graduate studies, or nutrition related employment.

Program Objectives for Goal 2:

- A. At least 80% of graduating DPD students will answer "very much" to the survey question regarding the student's perceived ability to think critically as a result of the DPD program.
- B. At least 70% of program graduates will rate the preparation they received in the DPD program as satisfactory or higher.
- C. At least 70% of supervised program directors, graduate directors, or employers identified by program graduates will rate program graduate performance for supervised practice as satisfactory or higher within 12 months of graduation.

*Program Outcomes available on request

Accreditation Status

The Didactic Program in Dietetics at UNCG is accredited by the [Accreditation Council for Education in Nutrition and Dietetics](#) (ACEND) of the Academy of Nutrition and Dietetics (AND), 120 South Riverside Plaza, Suite 2190, Chicago, IL 60606-6995. Phone: 800-877-1600, ext. 5400.

Educational and professional requirements to become a Registered Dietitian Nutritionist (RDN)

1. Complete a minimum of a master's degree granted by a college or university accredited by a U.S. Department of Education recognized accrediting agency or foreign equivalent, and coursework through an Accreditation Council for Education in Nutrition and Dietetics (ACEND) accredited Didactic, Coordinated, Graduate or International program.
2. Complete required supervised practice/experience through an ACEND-accredited Dietetic Internship, Coordinated Program, Graduate Program, or an Individualized Supervised Practice Pathway offered through an ACEND-accredited program.
3. Pass a national examination administered by the Commission on Dietetic Registration. For more information regarding the examination, refer to CDR's website.
4. Meet requirements to practice in your state. Many states have regulatory laws (i.e. [licensure](#)) for food and nutrition practitioners.

Applying to Supervised Practice While at UNCG:

- As students are completing their final semester of DPD coursework or following completion of the DPD program, students can apply for placement in a supervised practice program.
- All supervised practice programs must participate in the Dietetic Inclusive Centralized Application Service (DICAS). This portal allows applicants to apply to multiple dietetics programs with a single application.
- Unless students already hold a master's degree, they should apply to programs that provide the opportunity to complete supervised practice and earn a graduate degree.
- The DICAS portal opens in August for applicants, but programs can set their own application and acceptance deadlines according to their institution and program policies, as long as they fit with ACEND's key deadline dates.
- UNCG DPD Students are eligible to apply for early decision in the UNCG Dietetic Internship
- Supervised practice programs can be found nationwide. The Academy of Nutrition and Dietetics (AND) maintains a directory current of the supervised practice programs.
- Admission to supervised practice programs is competitive. A strong academic record, volunteer or paid relevant work experience, and strong recommendations from faculty and employers will increase the likelihood that a student will be admitted to a program.
- Professor Laurie Allen, UNCG DPD program director, will assist UNCG DPD students as well as alumni in applying to supervised practice programs which includes training on the DICAS portal and application preparation.
- Students should be aware and plan for the incurred costs for applying to various supervised practice experiences. These costs vary and may include the DICAS application fee, individual program fee, and/or graduate school admission fee.

Supervised Practice Information

Students will receive information and assistance on preparing and applying for supervised practice in NTR 282 Introduction to Dietetics and NTR 482 Professionalism in Dietetics taught by the DPD Director, Laurie Allen. Advising appointments can be set up year-round with Professor Allen by sending her an email (lhschroe@uncg.edu) request.

UNCG DPD Admission and Completion Requirements

There are three options for completing the DPD program and obtaining a DPD verification statement through UNCG's Department of Nutrition:

Option 1: Undergraduate- Students who major in Human Nutrition and Dietetics will receive a DPD verification statement after completing all didactic coursework with a C- or better and meeting all graduation requirements. Students must complete requirements for BS in Nutrition which include 120 semester hours to include at least 36 hours at or above the 300 course level; General Education Requirements, and Major and Related Area Requirements. More information can be found in the [University Catalog](#).

Admission for an undergraduate degree in Human Nutrition and Dietetics is through [UNCG Admissions](#). Admission requirements can be found in the [University Catalog](#). Length of the DPD program for undergraduates is two years and begins junior year.

Option 2: 2nd Degree- If a student has earned a Bachelor's degree from another regionally accredited university, they may earn the DPD verification statement upon completion of the DPD course requirements as a second degree student in the Human Nutrition and Dietetics concentration. Courses from a previous degree can count toward the required didactic coursework. (See Prior Learning Policy) Students must complete at least 12 credit hours of didactic coursework at UNCG (including Medical Nutrition Therapy 1 and 2 and Professionalism in Dietetics) and obtain a C- or better in all DPD courses. Students do not need to meet graduation requirements for their 2nd degree to complete the DPD program and receive a verification statement.

Admission for a second undergraduate degree is through [UNCG admissions](#).

Option 3: MS/PhD- Students who are completing their MS or PhD in Nutrition at UNCG can complete the DPD course requirements while completing a master's or Ph.D. in Nutrition at UNCG. DPD Courses must be completed with a final letter grade of C- or better in both graduate and undergraduate coursework. (Please note graduate School academic requirement differ from DPD requirements. Students are expected to achieve a B or better in all coursework attempted for graduate credit. See the [University Catalog](#) for full description of academic policies for the UNCG Graduate School.) Students do not need to meet graduation requirements for their Graduate degree to complete the DPD program and receive a verification statement.

Admission for master's or doctoral degrees is through the [UNCG Graduate School](#). Admission requirements can be found in the [Guide to Graduate Admissions](#).

Program Schedule:

The UNCG Didactic Program in Dietetics follows the same [academic calendar](#) as the University. Students that need to miss greater than a week of classes due to illness or emergency should contact their instructor, the DPD director and the Dean of Students.

Academic Requirements:

Undergraduate and Second Degree Students: Academic Requirements for the UNCG Didactic Program in Dietetics are consistent with the academic requirements for the BS in Nutrition.

GPA: New first year and transfer students are required to have a minimum 2.50 cumulative GPA to be admitted to the DPD program (Nutrition Major; Human Nutrition and Dietetic Concentration). All continuing students must maintain a cumulative GPA of at least 2.50 throughout the completion of the DPD program. Students that change their major or concentration during the academic year will be held to the minimum 2.50 GPA requirements. If the GPA drops below 2.50, students will be contacted in writing by the Undergraduate Program Director indicating that they have dropped below the threshold and will have one semester to increase the cumulative GPA to at least 2.50. If this does not happen, the student will be dropped from the Nutrition Major and the DPD program the following semester.

Grades: There is a minimum grade requirement of C- for all required DPD courses taken at UNCG. The grade for equivalent courses taken at other universities must be C or better per [UNCG admission transfer credit requirements](#).

Students that earn less than the required grade in a DPD course will discuss this with their academic advisor on Nutrition Advising Day. They will be required to sign the Nutrition Policy on Repeating Nutrition Courses Form and this will be placed in their file in the Nutrition department. The Undergraduate Director and/or Didactic Program Director will follow up the following semester with any students that received below a C in any didactic coursework.

Graduate Students: Academic Requirements for the UNCG Didactic Program in Dietetics may differ from requirements from the Graduate School. See the Nutrition Departments website for more information.

DPD Course List:

The DPD course list are all the courses required for completion of the UNCG Didactic Program in Dietetics. These courses will provide students with the foundation knowledge necessary for the next step in their academic journey. These courses (and grades) will be required on the application for supervised practice.

DPD course list for Undergraduate Students

DPD Professional Courses

NTR 203 Culinary Skills for Food Selection and Menu Planning
NTR 213 Introductory Nutrition
NTR 282 Introduction to Dietetics
NTR 302 Nutrition Education
NTR 309 Quantity Food Production and Procurement & Lab
NTR 313 Life Cycle Nutrition
NTR 320 Micronutrients: Assessment, Bioavailability & Deficiencies
NTR 403 Integrated Food Science & Culinary Medicine & Lab
NTR 420 Diet and Disease
NTR 421 Cultural Foods and Global Nutrition
NTR 423 Community Nutrition
NTR 426 Management Practices in Dietetics
NTR 482 Professionalism in Dietetics
NTR 460 Advanced Nutrition
NTR 474 Medical Nutrition Therapy 1 & lab
NTR 475 Medical Nutrition Therapy 2 & lab
CED 310 Helping Skills in Counseling
PSY 121 Psychology
ENG 101 College Writing

DPD Science Courses

BIO 111 Principles of Biology & lab
BIO 271 Anatomy & Lab
BIO 277 Physiology & lab
BIO 280 Microbiology & lab
CHE 103 General Chemistry I
CHE 104 General Chemistry II
CHE 110 General Chemistry Lab
CHE 205 Organic Chemistry
CHE 205 Organic Chemistry
CHE 206 Organic Chemistry Lab
NTR 431 Nutrition & Human Metabolism
MAT 115 College Algebra
STA 108 Intro to Statistics

DPD Course List for Graduate Students

DPD Professional Courses

NTR 203 Culinary Skills for Food Selection and Menu Planning
NTR 282 Introduction to Dietetics
NTR 309 Quantity Food Procurement and Production & Lab
NTR 313 Life Cycle Nutrition
NTR 403 Integrated Food Science & Culinary Medicine & Lab
NTR 420 Diet and Disease
NTR 421 Cultural Foods and Global Nutrition
NTR 423 Community Nutrition
NTR 426 Management Practices in Dietetics
NTR 482 Professionalism in Dietetics
NTR 560 Advanced Nutrition
NTR 674 Medical Nutrition Therapy 1 & lab
NTR 675 Medical Nutrition Therapy 2 & lab
NTR 607 Nutrition Education
PSY 121 Psychology
CED 613 Helping Relationships for Non-Majors

DPD Science Courses

BIO 271 - Anatomy & Lab
BIO 277 – Physiology & lab
BIO 280 – Microbiology & lab
CHE 205 - Organic Chemistry
CHE 206 - Organic Chemistry Lab
NTR 531 - Nutrition & Human Metabolism
NTR 625 Gene Expression and Protein Metabolism
NTR 626 – Energy, CHO, Lipid Metabolism
NTR 627 – Antioxidants & Bioactive Food Components
NTR 628 – Vitamins & Minerals
500-600 level Statistics

Prior Learning Policy:

The Didactic Program Director carefully reviews transcripts for transfer students, second degree students and graduate students to evaluate coursework taken prior to entering the UNCG DPD program. Students with more than one course that needs to be evaluated should complete the DPD Course Checklist for Transcript Review which can be found on the UNCG DPD website as well as the DPD org. Students must provide the DPD director with the Checklist for Transcript Review, the student's most recent transcripts, and a course syllabi for any nutrition course that they would like to have evaluated that has not automatically transferred in as a DPD course. If student learning objectives for a course evaluated match a UNCG didactic course and the student scored a C- or better in the course, then the student will not be required to repeat the course. The UNCG DPD program does not give course credit for prior work or volunteer experience.

Assessment of Learning and Remediation of KRDNs Policy:

Per the requirements of ACEND's 2022 Standards for Nutrition and Dietetics Didactic Programs, The UNCG DPD program prepares students with core knowledge requirements (KRDNs) in five domains: Scientific and Evidence Base of Practice; Professional Practice Expectations; Clinical and Customer Services; Practice Management and Use of Resources; and Leadership and Career Management. To ensure students are individually meeting each of the ACEND Core Knowledge for the Registered Dietitian (KRDN) requirements, assessments are included and tracked in specific DPD courses. Appropriate courses and assessments are determined based on review of all program curriculum, collaboration with the faculty teaching the courses, and input from the Undergraduate Curriculum Committee. All KRDN tracked assessments/learning activities are stated on the corresponding course information documents.

Faculty teaching these specified courses are responsible for monitoring student progress and performance throughout the semester of the course offering. Additionally, faculty are responsible for tracking the performance on all KRDN assessment tools/assignments used in their course. At the end of the semester for any courses that include KRDN performance assessments, the faculty will report out data on student progress to the DPD Director.

If students do not meet the required assessment score for the KRDN activity, remediation will be managed by the course instructor using the following procedure:

1. The course instructor or Graduate Teaching Assistant (GTA) will contact the student by email and via the Assignment Comments in Canvas to inform the student that remediation on the activity is needed due to not meeting minimum established standards.
2. The email communication will include the timeline and steps for the student to complete the remediation. Faculty are available for tutoring and support during office hours and/or through the student making an appointment for learning support, as needed.
3. Remediation will include the student reattempting the KRDN assessment up to two times until the required score is achieved to demonstrate core knowledge attainment at a score of 70% or greater. Faculty may establish the timeline for performance standards achievement based on the individual nature of the

assignments and to best support the student. The remediation must occur within the same semester of the course offering

a. In the event that the knowledge is not demonstrated to the standard within two remedial attempts, the student will be referred to the DPD Director for an individualized learning plan that will include alternative assessment(s) and advising on student progression.

b. If remediation is still not achieved with the alternative assessment, then the student will not meet the requirements to complete the DPD verification statement.

4. Although remediation is required to demonstrate KRDN attainment, the first attempted grade on the assessment will be used for the course grade.

If students do not complete KRDN performance assessments by the due date specified by the instructor, missing assessments will be managed by the following procedure:

1. The course instructor or Graduate Teaching Assistant (GTA) will contact the student by email and via the Assignment Comments in Canvas to inform the student that they did not complete the performance assessment.
2. They may be given an opportunity to make up the assignment at the discretion of the instructor or will be referred to the DPD director .
3. If referred, the DPD director will intervene to address performance issues and missed knowledge requirements to determine if an individualized learning plan is necessary.
4. Students that choose not to attend referral meeting or fail to respond to emails from instructor and DPD director regarding missing performance assessment will not meet the requirements to receive a DPD verification statement.

UNCG DPD Verification Statement Policy:

Upon completion of all program requirements including successful completion of learning activities associated with all KRDNs and degree clearance (for undergraduates), the UNCG DPD program graduate will be issued a verification statement via email with an authenticated digital signature from the DPD program director.

The DPD Verification Statement is an official document of the Accreditation Council for Education in Dietetics and Nutrition (ACEND) and is required to verify that all requirements for the accredited Didactic Program in Dietetics have been completed. The verification statement can be used as proof of completion of all DPD program requirements when the program graduate is applying for supervised practice, employment, or other professional use that may require verification of completion of a DPD program. An original DPD Verification Statement for each graduate will be kept in the permanent files of the program in compliance with ACEND accreditation standards.

Recency Policy for UNCG DPD Verification Statements:

Verification statements are issued to students who meet program requirements within three years of completing Medical Nutrition Therapy 2.

Estimated Program Cost Per Year:

- Estimated Tuition and fees for undergraduate and 2nd degree students (12 credit hours):
In state \$7,864; Out of state \$ 25,347
- Estimated Tuition and fees for Graduate Students (9 credit hours) per year:
In State \$8,845; Out of state \$24,622
- Housing on campus (double): \$6,433 In state and Out of State \$6,433
- Books: \$ 800
- Laptop with camera, microphone, and access to the internet: ~ \$1,000
- Liability Insurance (\$7.50 per semester that student taking 309,421, and 423)
- Uniform and Restaurant Approved Non-skid shoes for Food labs \$75 (one time cost)
- Student Membership in the Academy of Nutrition and Dietetics: \$58
- Travel to experiential learning locations required for coursework: ~\$30

Financial Aid & Scholarships

There are numerous types of financial assistance available on campus. Please contact the [UNCG Office of Financial Aid](#) to explore the various types of aid available (e.g. grants, scholarships, loans, and work-study). After you are enrolled as a student in the School of Health and Human Sciences (HHS) you may also be eligible for scholarships within HHS.

The Academy of Nutrition and Dietetics (AND) Foundation offers scholarships to encourage eligible students to enter the field of dietetics. According to the AND, scholarships usually go to student AND members enrolled in the junior or senior year during a DPD program and the majority of the scholarships awarded are for \$1,000. Scholarships are also available for students in dietetic internships and graduate studies. For more information see the *Scholarships* section of their website at <http://eatrightfoundation.org/scholarships-funding/#> to find applications and see a list of past recipients.

Liability and Health Insurance

DPD students are required to purchase professional liability insurance for NTR 309 Quantity Food Procurement and Production, NTR 421 International Nutrition, NTR 423 Community Nutrition. A student fee of \$7.50 will be added to the student's account upon registering for these courses. If students are registered for more than one of these courses per semester, they will only be charged once. All students enrolled in a degree program at UNCG are required to have health insurance coverage. Student Blue is the health plan for UNCG students. Contact Student Health Services for more information. Students are responsible for any and all medical costs incurred as a result of off campus activities. If a student is injured or becomes ill during an off campus experience they should seek medical attention and promptly notify their off-campus supervisor as well as their course instructor.

Transportation

Occasionally students are required to travel to off campus locations for upper level course-related experiences. When this occurs, students are expected to provide their own transportation. The UNCG Department of Nutrition is not responsible to provide transportation to off-campus activities and are not liable

for any personal injury, accident, or financial loss suffered by the student while traveling. Students will not be reimbursed by the college or department for traveling expenses related to course or volunteer activities. Anticipated costs for required travel are approximately \$25 per year

Food Lab Safety

All students will be required to sign and follow the Lab Safety Rules for using the Food Lab. This will be provided to students by the instructor at the start of NTR 403 Food Science and Technology and NTR 309 Quantity Food Procurement and Production

Experiential Learning

Students completing experiential learning for a course should not be used to replace employees. Students currently complete experiential learning activities in NTR 309 Quantity Food Production. Any concerns or complaints regarding experiential learning should be addressed with the instructor and if they cannot be resolved will be sent to the department chair, Lauren Haldeman, for appropriate resolution.

Nutrition Related Volunteer or Work Experience

Students are not required to do a set number of volunteer or paid nutrition experience hours in order to complete the DPD program, but it is highly encouraged that students seek out experiences in the areas of clinical nutrition, community nutrition, and food service management. The majority of supervised practice programs require previous nutrition related experience for acceptance into their program. Suggestions for volunteer opportunities and forms for recording hours are located on the DPD Canvas Org.

Weight Neutral Nutrition

The UNCG DPD Program is committed to educating our students about the nutrition care process using a weight neutral approach. Weight neutral or weight inclusive nutrition practice acknowledges that body weight is determined by complex set of genetic, metabolic, social and behavioral determinants, many of which individuals cannot change. Weight inclusivity involves accepting and respecting the inherent diversity of body shapes and sizes.

Accessibility

Students requesting accommodations for a disability self-identify to the [Office of Accessibility Resources and Services](#) by logging into the [OARS Portal](#) to complete the New Student Welcome Form. Examples of different accommodations include extended time on assignments, accessible technology, and housing accommodations. Every students accommodations will be unique to them.

Retention and Remediation:

Academic success is critical to a student's preparation for supervised practice and/or nutrition related employment. UNCG has resources to assist students should academic difficulties arise.

The Students First Office (SFO) coordinates intervention processes across different academic and administrative units. SFO assists students with academic advising, academic recovery, academic transition, appeals, and graduation planning.

Starfish is UNCG's early alert system to ensure student success at UNCG. Flags are raised by instructors to let students know that they may need additional support in the class. Students that receive a Starfish flag will be contacted by the Students First Office for assistance connecting with the appropriate individual or office who can help with concerns. The student's advisor will also be contacted. Students should not ignore Starfish flags as they provide an early alert that academic concerns exist.

Teaching Assistants: Teaching assistants for nutrition courses can assist with questions regarding assignments and exams. Teaching assistants are available during their office hours or by appointment.

Division of Student Success (DOSS) at the University of North Carolina Greensboro centralizes tutoring and academic support programs to help students from all backgrounds realize their fullest academic and professional potential.

The Division of Student Success is comprised of:

The Academic Achievement Center provides academic skills training, academic tutoring, and supplemental instruction and help with studying and time management.

Communication Lab focuses on providing communication support for all members of the UNCG community in both speaking and writing.

Academic Success Coaching Program and Guarantee Scholars Program provides personalized first year (and beyond) support, focusing on holistic student development.

Student Support Services (TRIO-SSS) is a federally funded grant program through the department of education that provides a range of support to first generation college students.

DPD Students with a GPA less than 2.5 for more than one semester and/or a C- in multiple DPD courses should consider the possibility that their talents may not be the best fit for the Human Nutrition and Dietetics Major and should discuss progression in the major as well as other career options with their academic advisor.

Students that are unable to meet the academic requirements of the DPD program will be counseled by the DPD director or Undergraduate director to a career path that is better suited to their abilities.

Course and Program Withdrawal

Undergraduate and second-degree students who would like to withdraw from the DPD program can change to another major or concentration which will alert the Didactic Program Director that they no longer plan to pursue DPD requirements. Graduate students should inform the DPD director if they no longer plan to pursue DPD requirements. Withdrawal from DPD courses are consistent with the University's Withdrawal Policies.

[UNCG Course Withdrawal Policy](#)

[University Withdrawal Policy](#)

Program Termination

If the GPA drops below 2.50, students will be contacted in writing by the Undergraduate Program Director indicating that they have dropped below the threshold and will have one semester to increase the cumulative GPA to at least 2.50. If this does not happen, the student will be dropped from the Nutrition Major and the DPD program the following semester. Extenuating circumstances will be considered.

Students that are dropped from the undergraduate or graduate program in the Department of Nutrition for any reason (academic integrity violation, unable to meet academic requirements) will be terminated from the UNCG Didactic Program in Dietetics.

Equitable Treatment Policy

The UNCG DPD aligns with the University Mission and Discriminatory Conduct Policy. The program complies with applicable Federal and State laws. This policy affirms the UNCG DPD's commitment to fostering an inclusive, respectful and equitable learning environment. All students have the right to be treated with fairness and dignity, and to have equal access to educational opportunities, support and services.

Policy Statement

The UNCG Didactic Program in Dietetics is committed to:

1. **Providing Equal Access:** All students shall have equal access to programs, resources, and opportunities regardless of race, ethnicity, gender, body size, sexual orientation, religion, ability, socioeconomic status, or other personal characteristics.
2. **Creating an Inclusive Environment:** The institution will foster a culture of inclusion where diversity is valued and all students feel respected, supported, and able to succeed.
3. **Providing Accommodations:** Reasonable accommodations will be made for students with disabilities, religious practices, or other documented needs, in accordance with applicable laws and institutional policies. (See Accessibility section of handbook).
4. **Ensuring Fair Disciplinary Practices:** Disciplinary actions and academic evaluations will be applied equitably and consistently, based on clear standards and due process.

Responsibilities

- **Students** are expected to respect the rights of their peers and contribute to an inclusive campus culture.
- **Faculty and Staff** are responsible for upholding this policy and reporting concerns of inequity or discrimination.

DPD Program Grievance Policy

Students in the DPD program who have complaints regarding specific issues relating to the DPD program may first send the complaint in writing to the DPD Director. If the student and DPD Director are unable to resolve the complaint, the complaint will then be forwarded to the Department Chair, Dr. Lauren Haldeman for appropriate resolution. Submission of complaints directly to ACEND is recommended *only after all other options* with the program and university have been exhausted.

The Accreditation Council for Education in Nutrition and Dietetics (ACEND) will review complaints that relate to a program's compliance with the accreditation standards. ACEND is interested in the sustained quality and continued improvement of dietetics education programs but does not intervene on behalf of individuals or act as a court of appeal for individuals in matters of admission, appointment, promotion or dismissal of faculty, staff, or interns. A copy of the accreditation standards and/or ACEND's policy and procedure for submission of complaints may be obtained by contacting the Education and Accreditation staff at the Academy of Nutrition and Dietetics at 120 S. Riverside Plaza, Suite 2190, Chicago, Illinois 60606 or by calling 1-800-877-1600 extension 5400. Written complaints should be mailed to the Chair, Accreditation Council for Education in Nutrition and Dietetics at the above address.

Canvas:

Canvas is an on-line learning management system utilized by UNCG. Both face to face and online course use course sites in Canvas to post course material, announcements, assignments and grades. Quizzes and exams for some of your courses will be accessed via Canvas.

Respondus Lockdown Browser is an application that prevents students from accessing other websites, tools, and resources while taking online tests and quizzes in Canvas. Respondus Monitor uses the student's webcam to create a recording of the student's behavior while they are taking the exam. An ID check and environmental scan can be included as part of the startup procedure.

Multi-Factor Authentication:

All UNCG computer accounts use multi-factor authentication (MFA). MFA, is a security measure that requires anyone logging into a computer account to prove their identity with a two-step process.

Privacy of Student Information:

UNCG DPD program complies with the [Family Educational Rights and Privacy Act](#) (FERPA).

The University of North Carolina at Greensboro has established a [Privacy Statement](#) to discuss the steps to maintain data accuracy, ensure the appropriate use of information, and steps taken to protect digital information.

DPD Org:

The DPD director will send an invitation to the Didactic Program in Dietetics Canvas Organization pages (DPD org) to all students completing DPD requirements. Once this invitation is accepted, the student will be able to view program information such as volunteer opportunities, upcoming professional meetings in our community and materials needed for applying to supervised practice. Participation in the DPD org is optional. If you are completing program requirements but did not receive an invitation please contact the DPD director, Laurie Allen, at lhschroe@uncg.edu.

Questions:

Students with questions about the DPD program and/or the DPD Student Handbook are welcome to email Professor Allen at lhschroe@uncg.edu. If you would like to set up a meeting, please include three dates/times that you would be available to meet.